

KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION

Minutes

March 14, 1996

KIRM Members: Chairman Chris Clark, Jim Nelson, Stephen Dooley, Nancy Ward, Jerry Frantz, Ken Smith, and Virginia Fox

Staff: Doug Robinson, Executive Director; Shirley Rodgers, Melissa Lamb and Jessamine Saufley.

CAC Members: Chairman Ron Moore

The Kentucky Information Resources Management Commission convened at 1:00 p.m., at 1024 Capital Center Drive, Suite 320, Frankfort, Kentucky. Chairman Clark opened the meeting by welcoming Secretary Margaret Greene of the Governor's Executive Cabinet; Secretary John McCarty of the Finance and Administration Cabinet; Deputy Secretary Rex Hunt of the Finance and Administration Cabinet and guests.

The December 19, 1995, minutes were approved as distributed.

Chairman Clark then introduced Secretary Margaret Greene to address the Commission on Empower Kentucky. Secretary Greene explained Governor Paul E. Patton's goal in designing this technology and redesign initiative.

Secretary Greene informed the Commission that Empower Kentucky has passed the House as part of the Executive budget bill. The Commission learned that over \$38 million will be set aside in fiscal year 1995-1996 for a Technology Trust Fund. The final dollars used to fund Empower Kentucky depends upon the dollars remaining as of June 30, 1996. The money will be spent first on life and safety programs and to correct a structural imbalance in the budget. The remainder will be spent equally between Empower Kentucky and Capital Construction Projects.

Secretary Greene stressed strengthening the State's frontline through technology, management, staffing and proper training. Empower Kentucky will enable the state's workforce to provide better, more cost efficient services to the customer. Secretary Greene then asked for comments, questions and input from the Commission members and guests. Following the presentation, Secretary John McCarty addressed the Commission and stated that he thought KIRM and DIS would play an integral role in the design, development and implementation process of Empower Kentucky.

Chairman Clark updated the Commission on the Research and Development Request For Proposal (RFP). He reported that forty-one proposals were received as indicated in the summary report. Representatives from the Communications Advisory Council (CAC), the Geographic Information Advisory Council (GIAC), the Department of Education, the Department of Information Systems, and the Department for Libraries and Archives will

review and report their recommendations. The \$250,000 grant monies are expected to be awarded in April.

Chairman Clark asked Ron Moore, Chair of CAC, to provide an update on the Council's activities. Chairman Moore reported that the Council has been involved with various video and wireless communications presentations, reviewing Research and Development proposals, and working on achieving the Council's goals and objectives. The next CAC meeting is scheduled for Friday, April 12th, at 10:00 a.m., in the Department of Local Government's Conference Room, 1024 Capital Center Drive, Frankfort, Kentucky.

Jim Nelson, Chair, Information Policy Committee, reported that the committee has reviewed House Bill 223 and House Bill 808. He requested Commission authority to write letters registering lack of support for the bills should the legislative committees appear prepared to vote favorably on them. Chairman Nelson added that the Committee seeks authority to contact legislators and staff to discuss issues and call a special meeting of the Commission should the need arise. He also presented a draft of the proposed policy regarding the status of electronic mail as a public record. The Commission approved the above issues with an amendment to the electronic mail policy to include a clarification of the last bullet as follows: 'coordinate disposition of *electronic* mail records with agency records officers to ensure retention requirements are met'. The amended policy will be distributed to state agencies and other public institutions.

Chairman Clark reported that the Justice Work Group has reviewed the Attorney General's Information Resources Plan (IRP) and is working with the Office in revising the plan. He added that the updated IRP will be completed by May 17th, and that the plan will also include the Unified Prosecutorial System's Office.

Chairman Clark reported that an amendment was received and approved by the Workforce Development Cabinet, which incorporates the Department for Employment Services into the Workforce IRP. He also stated that an imaging RFP for the Department of State Police was submitted and approved.

Chairman Clark reported the resignation of Jack Cornett, Jr., as Executive Director of the Office for the KIRM Commission. He added that Douglas Robinson has been appointed as the new Executive Director by Secretary McCarty. The Commission directed Chairman Clark to correspond with Secretary John McCarty to acknowledge the Commission's pleasure in the appointment of Mr. Robinson.

Mr. Robinson reported on the transition process of Kentucky TeleLinking Network (KTLN) Office to the Kentucky Education Television Office. He also discussed the internal audit and the temporary suspension of payments of KTLN. Mr. Robinson also

updated Commission on upcoming conferences, staffing needs of the KIRM office, pending appointments and the Appalachian Regional Commission grant activities.

There being no further business, the meeting adjourned at 3:40 p.m.